

PERSONAL INFORMATION

Andreea Dincă



📍 Timișoara (Romania)

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Nationality Romanian

WORK EXPERIENCE

01/08/2017–30/09/2017

International Office Erasmus + traineeship

University of Pisa, Pisa (Italy)

- Helped the staff with the enrolment of the international students.
- Offered international students information regarding their documents or paper and help them with the paperwork.
- Gave information about the university facilities and student life in Pisa.
- Contributed to organizing certain events for the new Erasmus students.
- Delivered the Erasmus Welcome Presentation on behalf of the International Office.

EDUCATION AND TRAINING

01/10/2016–Present

M.A. American Studies

West University of Timisoara; Faculty of Letters, History and Theology., Timișoara (Romania)

Research Interests: Corpus Linguistics, Second Language Acquisition, Web-mediated communication platforms.

Main M.A. covered topics:

- Academic Writing.
- American History, Culture and Literature.
- Film and Media Studies.
- Literary Criticism.

26/09/2016–28/07/2017

Erasmus + Study Mobility

University of Pisa, Pisa (Italy)

Attended courses from various faculties of the University. The main covered topics:

- Introduction to English Semantics and Pragmatics.
- Introduction to Corpus Linguistics.
- Foreign language teaching.
- History of the United States.
- African American Literature.
- C1 Italian Course.

01/10/2013–08/07/2016

Bachelor of Philology, Major in Foreign Languages-English and Italian

West University of Timisoara.Faculty of Letters,History and Theology, Timișoara (Romania)

General:

Foreign Languages and Literatures.

Proficient user of the English and Italian.

Occupational:

- Participant in ISWiB (International Student Week in Belgrade) July 17th-24th 2016.
- Erasmus buddy for the incoming international students in Timisoara (ESN Timisoara).
- Volunteer in the University Open Days as a student representative of the Faculty of Letters, History and Theology.
- Volunteer in the activities organized by the university for promoting the Faculty of Letters in Timis and Caras-Severin counties.
- Member of the organizing team of *The 19th Symposium of Students in English*, March 22nd-24th 2014 (finding sponsorship, setting up the coffee breaks).
- Participant in the translation workshop- subtitles in Romanian for an Italian film screened during the CineCultura film festival.

01/02/2015–25/07/2015

Erasmus + study mobility

LUMSA University (Libera Università Maria SS. Assunta), Rome (Italy)

PERSONAL SKILLS

Mother tongue(s) Romanian

Foreign language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C1	C1	C1	C1
Italian	C1	C1	C1	C1	C1

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages

Communication skills

Good communication, collaboration and teamwork skills:

- Collaboration and ability to work in groups with the staff of the UNIPI International Office.
- Interaction with students coming from various countries and adaptability to each individual's needs at the UNIPI International Office.
- A very good cooperation with the teachers and the other students at the host university during the Erasmus + study mobilities.
- Public speaking: delivering the Erasmus Welcome Presentation on behalf of the International Office of the University of Pisa in front of a public of about 200 Erasmus Students.
- Active participation in the discussions that focused on the global issues of the contemporary society and exchanging ideas with the other international students during the ISWiB festival.
- Volunteer in the activities which promoted the Faculty of Letters: I gave information and answered questions regarding the faculty's educational offer.
- Search of sponsorship for *The 19th Symposium of Students in English*.

Organisational / managerial skills

Good organizational skills gained during:

- The internship at the International Office of the University of Pisa: contribute to organizing Erasmus Welcome activities and assist the UNIPI staff in the students' enrolment process.

Digital skills

Good command of Microsoft Office.

ADDITIONAL INFORMATION

Certifications National Tourist Guide Certification.